

January 2, 2024

Organizational Meeting

Helga Township

25895 Co (

Bemidji, Minnesota 56601

Present: Don Clay, Keith Kinnen, Harrison Hicks, Kip Reinarz, Joanna Hammerstrom { via zoom} Jeanie Porter, Dana Gelately, Becky Reinarz, Kathy Skinner.

Meeting opened with Pledge of Allegiance at 7 PM.

Assign duties for supervisors. Motion by Harrison, seconded by Keith to have to have Don remain as chairman. All approved.

Motion by Don, seconded by Keith for Kip to be vice chair, all approved.

Motion by Don, seconded by Kip to have Harrison be Fire Supervisor, and Dana Gelately also be a non-voting representative to the fire association board. Don-aye, Keith-aye, Kip-aye, Harrison-aye, Joanna-abstained.

Motion by Don, seconded by Kip to have Keith be land use supervisor, all approved.

Motion by Kip, seconded by Keith to have Don be road supervisor, all approved.

Motion by Don seconded by Harrison to have Keith be assistant road supervisor, all approved.

Motion by Don, seconded by Harrison to have Kip manage Heritage Park, all approved.

Motion by Harrison, seconded by Don to have Joanna be town hall supervisor, all approved.

Motion by Keith, seconded by Harrison to have Don be cemetery supervisor, all approved.

Clerk Aric Porter offered his resignation contingent on finding his replacement. Motion by Don, seconded by Kip all approved to accept his resignation and hire Kathy Skinner as clerk for a \$1000.00 a month and \$25.00 per hour after meeting a 40 hour threshold each month, all approved. Don moted that Jeanie Porter will remain as deputy clerk and will assist in orienting the new clerk.

Assignment of check signing authority will be Alicia Mueller, Jeanie Porter, Don Clay, Kip Reinarz, Kathy Skinner as motioned by Don, seconded by Kip, all approved.

Set Pay for township employees;

Motion by Don, seconded by Keith all approved to continue grader operator capped at \$35.00 per hour thru 2024.

Motion by Don, seconded by Harrison for treasurer to receive \$65 per meeting and \$30 per hour for hourly work all approved.

Motion by Don, seconded by Harrison all approved to pay the clerk \$1000 a month for the first 40 hours and \$25 per hour for work over the 40 hours. Deputy clerk and clerk receive \$65 per meeting, \$50 for minutes and deputy clerk \$25 per hour for clerical work.

Motion by Don, seconded by Harrison to pay election workers \$30 per hour, all approved.

Motion by Don, seconded by Kip for Supervisor meeting pay to be \$65 per meeting with the chair receiving a \$599 stipend per month forgoing additional meeting pay. All approved.

Motion by Don, seconded by Kip to pay planning and zoning member \$60 per meeting, all approved.

Motion by Don, seconded by Harrison, for property manger to be paid \$60.00 per meeting and \$25 per hour for work, all approved.

Motion by Don seconded by Kip to pay general labor \$25 per hour, all approved.

Motion by Don, seconded by Harrison to pay skating rink attendant \$15 per hour, all approved.

Land Use Supervisor pay Motion by Don, seconded by Harrison, to develop a resolution for Keith to be land use supervisor with pay of \$100 for a driveway or building permit, conditional use permit 4475 and an administrative sub division pay of \$100, all approved.

Motion by Don , seconded by Keith to have Kip be paid \$125 per hour for use of his skid=steer to remove snow in parking lot and around township buildings. Time to start when he leaves his residence until he returns.

Motion by Don, seconded by Harrison to have the annual in person polling place to be Helga townhall at 25895 Co 9, Bemidji, Mn 56601. All Approved.

Motion by Don, seconded by Harrison all approved to have official posting be in the Bemidji Pioneer paper and the notification board by the hall.

Motion by Don, seconded by Harrison all approved to have budget meeting February 20th, 2024 during the regular meeting.

Motion by Don, seconded by Harrison all approved to have regular board meetings at 7PM on the 4th Tuesday of each month with the exception of Feb this year due to a caucus meeting date in February. Meeting will be Feb. 20th and the December meeting will be December 17th, 2024

Motion to adjourn, seconded by Harrison at 8:05 PM. All approved.