



## REGULAR MEETING MINUTES

HELGA TOWNSHIP 25895 Co 9 BEMIDJI, MN

January 28th, 2025 at 7:00 p.m.

PRESENT: Supervisors: Kip Reinarz, Joanna Olson-Hammerstrom(virtual), Keith Kinnen(virtual), Harrison Hicks, Earl Dagestad; Clerk:Kathy Skinner;Treasurer: Alicia Mueller; Property Manager: Becky Reinarz  
Planning and Zoning Commission: Jeanie Porter, Dana Gellatley, Kurt Fenner, Chris Heck

ABSENT: none

GUESTS: Barry Horn, Mike Karvakko(virtual), Sarah Karvakko, Kyle Schulke, Mason Karvakko, Mikkol Yost

### **CONSENT AGENDA**

Meeting called to order at 7:03 pm. Pledge recited

#### **Review and Approve Regular Minutes from December 17th, 2024**

**Motion:** Harrison Hicks made a motion to approve the Regular Meeting Minutes from December 17, 2024. Kip Reinarz seconded. Motion passed unanimously.

#### **CUP Minutes from December 17th, 2024**

**Motion:** Kip Reinarz made a motion to approve the CUP Meeting Minutes from December 17, 2024. Harrison Hicks seconded. Motion passed unanimously.

#### **Organizational Minutes from January 7th, 2025**

**Motion:** Kip Reinarz made a motion to approve the Organizational Meeting Minutes from January 7, 2025. Harrison Hicks seconded. Motion passed unanimously.

#### **Claims list for approval-Check #11570-11594 ; Payroll -11556-11569**

**Motion:** Kip Reinarz made a motion to approve the claims list checks 11570-11594 and payroll 11556-11569. Harrison Hicks seconded. Motion passed unanimously.

#### **Treasurer Report for December 31, 2024**

Total Assets: 389,408.46



86% of annual budget spent (97% without ARPA funds)

**Motion:** Kip Reinarz made a motion to approve the Treasurers Report for December 31, 2024. Harrison Hicks seconded. Motion passed unanimously.

### **Land Use Report**

Ordinance Update: Keith Kinnen has been having conversations with Troy Gilchrist (MAT Attorney). Mr. Gilchrist has sent a list of recommendations for the board to discuss.

**Motion:** Keith Kinnen made a motion to invite Mr. Troy Gilchrist to the February Board Meeting to answer questions about the ordinance recommendations. Kip Reinarz seconded. Motion passed unanimously.

### **Town Hall Report-Rental Numbers for 2024**

Front door replacement is on hold for 4- 6 weeks due to health issue

### **Fire Report**

Discussion about the new contract between BFRA And City.

### **Road Report**

Roads in good shape

Will need a motion to order chloride in February

## **REGULAR AGENDA**

### **OTHER BUSINESS**

#### **Public Comment**

Kyle Schulke talked about hockey teams taking over the rink.

#### **Monthly Recurring Bills**

Kathy Skinner will contact vendors to see if the due date can be moved.

#### **Backup Grader Operator**

Kyle Schulke may know someone who could be our back up grader operator. Kip will contact.



### **Handicap Ramps**

### **Entrance Canopy**

Discussion of purchasing used aluminum ramps.

Will need a motion in February to set aside money to purchase

### **Cemetery Road Moved & New Plots Added**

**Motion:** Kip Reinartz made a motion to approve Karvakko Engineering Agreement for Limited Professional Services for the Helga Cemetery Expansion for \$2200.00. Harrison Hicks seconded. Motion passed 4 yay, 1 abstain(Keith Kinnen)

### **Board of Appeal and Equalization Meeting-Resolution**

**Motion:** Kip Reinartz made a motion to approve the Resolution to Establish a Local Board of Appeal and Equalization for 2025. Harrison Hicks seconded. Motion passed unanimously.

### **Board of Audit Meeting**

**Motion:** Kip Reinartz made a motion to change the name of the Budget Meeting on February 18, 2025 to the Board of Audit Meeting. Keith Kinnen seconded. Motion passed unanimously.

### **Rental Policy Update**

### **Rental Application Update**

**Motion:** Harrison Hicks made a motion to approve the Updated Rental Policy 2025, Rental Application 2025 and Rental Webpage updates. Kip Reinartz seconded. Motion passed unanimously.

### **Playground Grant**

Beltrami Electric and DNR grants are due at the end of February. Jared Stull will work on the DNR grant and Sarah Karvakko and Becky Reinartz will help.

### **Township Law Book-current copy for board members**

Kathy will order when the new ones come out in the spring

Noxious Weeds info due in March to Joanna Olson-Hammerstrom for April Meeting

### **Adjourn Meeting**



**Motion:** Kip Reinarz made a motion to adjourn the meeting at 8:34 PM. Harrison Hicks seconded. Motion passed unanimously.

Board of Audit Meeting February 18th, 2025 @ 7:00 p.m.

Regular Board Meeting February 25th, 2025 @ 7:00 p.m.

Annual Meeting March 11th, 2025 @ 7:00 p.m.

Respectfully Submitted,

A blue ink signature of Kathy Skinner, written in a cursive style, positioned above a horizontal line.

Kathy Skinner, Clerk

A blue ink signature of Kip Reinarz, written in a cursive style, positioned above a horizontal line.

Kip Reinarz, Chairman