



REGULAR MEETING MINUTES

HELGA TOWNSHIP 25895 Co 9 BEMIDJI, MN

February 25th, 2025 at 7:00 p.m.

Present: Kip Reinarz, Harrison Hicks, Keith Kinnen, Joanna Hammerstrom-Olson(virtual), Clerk: Kathy Skinner
Treasurer: Alicia Mueller, Property Manager: Becky Reinarz; Planning and Zoning Commission: Jeanie Porter,
Dana Gellatley, Chris Heck

Absent: Supervisor: Earl Dagestad, P and Z: Kurt Fenner

Guests: Barry Horn, Mike Karvakko, Sarah Karvakko, Kyle Schulke, Mason Karvakko

CONSENT AGENDA

Kip Reinarz **called the meeting to order** at 7:01PM and the pledge of allegiance was recited.

Ordinance update by Attorney Troy Gilchrist

Mr. Gilchrist went over the recommendations in his memorandum to the board and outlined next steps.

Motion: Keith Kinnen made a motion that he would continue working with Mr. Gilchrist to create a draft ordinance. Kip Reinarz seconded. Motion passed unanimously.

Review and Approve Regular Minutes from January 28, 2025

Motion: Kip Reinarz made a motion to approve the regular meeting minutes from 1/28/2025. Harrison Hicks seconded. Motion passed unanimously.

Review and Approve Board of Audit Minutes from February 18, 2025

Motion: Kip Reinarz made a motion to approve the Board of Audit meeting minutes from 2/18/2025. Harrison Hicks seconded. Motion passed unanimously.

Claims list for approval-Check #11609-11624 ; Payroll 11596-11608

Motion: Kip Reinarz made a motion to approve the claims list; check 11609-11624 and payroll 11596-11608.. Harrison Hicks seconded. Motion passed unanimously.

Treasurer Report for January 31, 2025

Total Assets: \$355,525.33

10% of budget spent

Motion: Kip Reinarz made a motion to approve the Treasurers Report for 1/31/2025. . Harrison Hicks seconded. Motion passed unanimously.



Land Use Report

No permits

Town Hall Report

Marlo still a couple weeks out for door install.

Fire Report

Informational Meeting Feb 27, 2025 at Northern Town Hall at 7 PM

Road Report

Discussion about durablend order.

Keith will meet with Barry before the next meeting to talk about the gravel order.

REGULAR AGENDA

OTHER BUSINESS

Public Comment

Budget 2025

No changes for 2025

Proposed Levy 2026

General	93,000
Roads and BRidges	143,000
Fire	120,00
Cemetery	15,000
Town Hall	50,000
Park	10,000

Playground Grant

Motion: Kip Reinartz made a motion to put \$35,000 aside for a match for the DNR Outdoor Grant. Harrison Hicks seconded. Motion passed unanimously.

Handicap Ramps

Motion: Harrison Hicks made a motion to approve up to \$5000 to purchase a handicapped ramp for the town hall. Kip Reinartz seconded. Motion passed unanimously.



Cemetery Presentation By Karvakko Engineering

Next month

Ditch Mowing Contract

Will call for bids next month.

Chloride Order

Durablend order ready. Will be about \$60,000

LBAE update April 11 at 10 am

Harrison Hicks will attend as the trained board member.

Deputy Clerk Pay

Motion: Kip Reinarz made a motion to amend the deputy clerk pay from \$25/hour to \$30/hr.. Harrison Hicks seconded. Motion passed unanimously.

Spring Classes

April 2, 2025 in Bemidji. Kip Reinarz, Harrison Hicks, Kathy Skinner will attend. Alicia Mueller might attend. Earl will be asked to attend.

Adjourn Meeting

Motion: Kip Reinarz made a motion to adjourn the meeting at 8:45 PM. Harrison Hicks seconded. Motion passed unanimously.

Annual Meeting March 11th, 2025 @ 7:00 p.m.

Regular Meeting March 25th, 2025 @ 7:00 p.m.

LBAE April 11, 2025 @10 am

Respectfully Submitted,

Kathy Skinner, Clerk

Kip Reinarz, Chairman