



REGULAR MEETING AGENDA

HELGA TOWNSHIP 25895 Co 9 BEMIDJI, MN

May 27th, 2025 at 7:00 p.m.

Present: Kip Reinarz, Harrison Hicks, Keith Kinnen, Joanna Olson-Hammerstrom, Earl Dagestad Clerk: Kathy Skinner Treasurer: Alicia Mueller, Property Manager: Becky Reinarz; Planning and Zoning Commission: Jeanie Porter, Dana Gellatley, Kurt Fenner

Absent: P and Z: Chris Heck

Guests: Barry Horn, Mike Karvakko, Sarah Karvakko, Mason Karvakko, Dale Bunes, Paul Schummer, Clint Mueller,

CONSENT AGENDA

Kip Reinarz **called the meeting to order** at 7:00 PM and the pledge of allegiance was recited.

Earl Dagestad resignation

Motion: Harrison Hicks made a motion to accept Earl Dagestad's resignation effective immediately. Joanna Olson-Hammerstrom seconded. Motion passed unanimously.

Review and Approve Regular Minutes from April 22nd, 2025

Motion: Kip Reinarz made a motion to approve the regular meeting minutes from 4/22/2025. Harrison Hicks seconded. Motion passed unanimously.

Claims list for approval-Check #11690-11713 & 11723; Payroll-11714-11722

Motion: Kip Reinarz made a motion to approve the claims list:11690-11713 & 11723: Payroll 11714-11722. Harrison Hicks seconded. Motion passed unanimously.

Treasurer Report for April 30th, 2025

Total assets: 313,432.37

30% of budget spent

Motion: Kip Reinarz made a motion to approve the treasurer's report from 4/30/2025. Harrison Hicks seconded. Motion passed unanimously.

Land Use Report



1 CUP application. Keith will work with applicant to get application finished and bring to board

6 permits in the last month: 5 land use and 1 driveway.

Ordinance update: will have information for next month

Town Hall Report

Legacy Grant Match (\$40,000 previously approved for 2025 grant)

Discussion only. Need to gather information. Will be on the agenda next month.

Window Cleaning Quote

Motion: Keith Kinnen made a motion to hire Sundheim Window Cleaning LLC to clean all surfaces of the windows in the Town Hall. Cost \$2485.00 and Certificate of Liability must be presented. Joanna Olson-Hammerstrom seconded. Motion passed unanimously.

Town Hall Cleaning Applications

Motion: Kip Reinartz made a motion to approve the hiring of a cleaning service for a maximum of \$50 per hour. Certificate of Liability must be presented.. Harrison Hicks seconded. Motion passed unanimously.

Monitor and key board for office

Motion: Kip Reinartz made a motion to approve the purchase of a computer monitor and keyboard for the clerk's office for up to \$250.00. Joanna Olson-Hammerstrom seconded. Motion passed unanimously.

Flag

We will continue as we have been

Door Color

Historic colors like peacock blue were discussed. Joanna and Becky will decide color and get the door painted.

Fire Report

Nothing to report

Road Report

mowing right of way

Keith will be asking for bids for ditch mowing. Criteria: Will want early July and early September cuttings, no grass on road, equipment can handle steep slope. Keith will bring bids next month.



chloride

Per county- in about three weeks

gravel

Motion: Keith Kinnen made a motion to approve the purchase of 3000 cubic yards of gravel at \$15.50 per cubic yard for a total of \$46,500 from Dale Bunes. Kip Reinartz seconded. Motion passed unanimously.

REGULAR AGENDA

OTHER BUSINESS

Public Comment

N/A

Legacy Grant Match (\$40,000 previously approved for 2025 grant)

See town hall report above

Window Cleaning Quote

See town hall report above

Town Hall Cleaning Applications

See town hall report above

Monitor and key board for office

See town hall report above

Flag

See town hall report above

Door Color

See town hall report above

Cemetery Project Update:

Kip Reinartz, Joannan Olson-Hammerstrom and Jeanie Porter met with Matt from Karvakko to discuss how to proceed.

Paul Schummer will put up speed limit signs on 229th.



Paul Schummer will have a bid to replace the walkway with concrete next month.

Resolution consenting to Hubbard County registering cannabis businesses in Helga Township.

Motion: Kip Reinarz made a motion to approve Resolution 06 Consenting to Hubbard County registering cannabis businesses in Helga Township. Harrison Hicks seconded. Motion passed unanimously.

Adjourn Meeting

Motion: Kip Reinarz made a motion to adjourn the meeting at 8:25 pm. Harrison Hicks seconded. Motion passed unanimously.

Regular Meeting June 24th , 2025 @ 7:00 p.m.

A handwritten signature in cursive script, appearing to read "Kathy Skinner", written over a horizontal line.

Kathy Skinner, Clerk

A handwritten signature in cursive script, appearing to read "Kip Reinarz", written over a horizontal line.

Kip Reinarz, Chairman