



REGULAR MEETING Minutes

HELGA TOWNSHIP 25895 Co 9 BEMIDJI, MN

January 27th, 2026 at 7:00 p.m.

**Present:** Kip Reinarz, Jeanie Porter, Keith Kinnen, Joanna Hammerstrom-Olson Clerk: Kathy Skinner, Treasurer: Alicia Mueller, Property Manager: Becky Reinarz; Planning and Zoning Commission: Chris Heck

**Absent:** Harrison Hicks, Dana Gellately, Kurt Fenner

**Guests:** Barry Horn, Mike Karvakko, Sarah Karvakko, Deputy Petrie, Paula Peters

**CONSENT AGENDA**

Kip Reinarz **called the meeting to order** at 7:00 PM and the pledge of allegiance was recited.

**Review and Approve Regular Minutes from December 16th, 2025**

**Motion:** Kip Reinarz made a motion to approve the regular meeting minutes from 12/16/2025. Jeanie Porter seconded. Motion passed unanimously.

**Review and Approve Organizational Minutes from January 6th, 2026**

**Motion:** Kip Reinarz made a motion to approve the organizational meeting minutes from 1/6/2026. Keith Kinnen seconded. Motion passed unanimously.

**Claims list for approval-Check #11930-11945 ; Payroll # 11946-11955**

**Motion:** Kip Reinarz made a motion to approve the claims list Check #11930-11945 ; Payroll # 11946-11955. Joanna Olson-Hammerstrom seconded. Motion passed unanimously.

**Treasurer Report for December 31st, 2025**

Total Assets: 477,560.73

2% of budget used

**Motion:** Kip Reinarz made a motion to approve the treasurer's report from 12/31/2025. Keith Kinnen seconded. Motion passed unanimously.

**Land Use Report**

2 permits this month

YTD: 2

**Town Hall Report**

Nothing

**Fire Report**



No Report

### **Road Report**

Gravel order: need to get bids-looking at gravel on 470th from 71 east to 269th, approximately 3 miles

**Motion:** Keith Kinnen made a motion to approve soliciting bids for 3 miles of gravel. Jeanie Porter seconded. Motion passed unanimously.

### **REGULAR AGENDA**

#### **Public Comment**

Paula Peters came to ask the board about getting a path from the parking lot to the Paul Bunyan Trail. Kip Reinartz explained that the path was part of the ongoing park project and will happen at some point.

#### **Laptops for Clerk, Treasurer, and Property Manager**

**Motion:** Kip Reinartz made a motion to approve up to \$5000 to purchase new laptops for the clerk, treasurer and property manager from Bemidji Communications. Keith Kinnen seconded. Motion passed unanimously.

#### **Ladder for Grader Building**

**Motion:** Kip Reinartz made a motion to approve up to \$400 for the purchase of a 12 foot ladder for the grader building. Keith Kinnen seconded. Motion passed unanimously.

#### **Adjourn Meeting**

**Motion:** Kip Reinartz made a motion to adjourn the meeting at 8:02 pm. Jeanie Porter seconded. Motion passed unanimously.

Meeting February 24th 2026 @ 7:00 p.m with Budget meeting to follow regular meeting

Board of Audit Meeting March 3rd, 2026 @ 7:00 p.m.

Annual Meeting March 10th, 2026 @ 7:00 p.m.

Respectfully Submitted,

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Kathy Skinner, Clerk

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Kip Reinartz, Chairman